



## GUIDELINES FOR DEPARTMENTAL RESEARCH COMMITTEE (DRC) INTERVIEW

**Step I:** You must submit the following documents for verification in **ORIGINAL (i.e. Scan Copy of Original Document)** to the given email ID of your respective department by **27-09-2020**.

- Migration Certificate
- Transfer Certificate
- Mark-Sheets, from Class 10<sup>th</sup> to qualifying Postgraduate Degree Examination
- Character Certificate
- Research Proposal /Presentation\* (Based on departmental information)
- No objection certificate from the employer (if employed)
- Aadhar card

• **e-Mail ID for Document Submission:**

Name of Department	e-Mail ID
MATS School of Information Technology	msit@matsuniversity.ac.in
MATS School of Arts & Humanities – English	msahenglish@matsuniversity.ac.in
MATS School of Arts & Humanities – Hindi	msahhindi@matsuniversity.ac.in
MATS School of Arts & Humanities – Psychology	msahp@matsuniversity.ac.in
MATS School of Sciences	drashish@matsuniversity.ac.in
MATS School of Library and Information Science	library@matsuniversity.ac.in
MATS School of Engg. & Information Technology	principalseit@matsuniversity.ac.in
MATS School of Education	drhanspal@matsuniversity.ac.in
MATS School of Management Studies and Research	drsrao@matsuniversity.ac.in
MATS School of Business Studies	msbs@matsuniversity.ac.in
MATS School of Physical Education	ayaz@matsuniversity.ac.in
MATS Law School	mls@matsuniversity.ac.in



**Step II:** DRC Interviews shall be scheduled between **28-09-2020 to 10-10-2020**  
(Separate Notices will be issued by respective departments)

**Step III:** Declaration of confirmed candidates' list by **12-10-2020**.

**Step IV:**

A. Last date for Admission Fee Payment - **15-10-2020**

{Rs.5000 (Admission Form) + Rs.100 (DRC Fees)}

B. Course Work Fee Payment by **30-10-2020** (Rs. 25000.00)

**Step V:** Course Work Commences on **01-11-2020** for all the candidates who have paid the requisite fees in full

In case of any issue kindly mail your query to [phdcell@matsuniversity.ac.in](mailto:phdcell@matsuniversity.ac.in)

(Dr. Sanjay Choudhary)  
**Head, Ph. D. Cell**